



**Texas State Athletic Trainers' Association
Regional Directors Meeting Minutes-SWATA 2019
July 24, 2019 3:01 PM
Sheraton, Arlington
Wimbledon Room**

Dress: Business Casual

Absent: Chair John Overton

Present: Region 1 Michelle Moe, Region 2 Sonya Mikeska Region 3 Josh Woolbright, , Region 4 Ben Bowles, Region 5 Mike Waters, Region 6 Catherine (Cat) Marr, Region 7 Jody Moore, Region 8 Rodney Murray, Region 9 Jeff Darr, Executive Director Spanky Stephens, Britney Webb. Committee Members: Nicola St. James, Dennis Hart, David Weir, Tim Moore, Jim Sears, Randy Matthews

3:01 Meeting called to order by Rodney Murray

I Welcome and Call to Order, Rodney Murray, Vice Chair

BOD Rodney Murray introduced, welcomed, and called the meeting to order at 3:01 pm. BOD Vice Chair Rodney ran the meeting in place of Chair John Overton. He requested a moment of silence for ATs who are no longer with us. There was an approval of minutes sent out by email.

- Motion to approve the minutes for January by BOD Jeff Darr, 2nd by BOD Josh Woolbright, all in favor, non-opposed, motion carries.
 - Introductions
 - i) New Personnel
 - (1) Historian - Jim Sears
 - (2) Secretary - Nathalie Delatorre
 - (3) Secondary Schools - Nicola St. James

II Executive Director's Report - Spanky Stephens - 10 min.

Executive Director Spanky sent an email out in January discussing TDLR approval to change the wording of our law. The email also explained what was going on with the class and development of an education oversight committee. The ED discussed how the oversight committee was doing an awesome job at creating a program that'll hopefully be in place by the Spring. He spoke about how changes would be sent to the advisory board, and what the 45-day approval process consisted of. The ED explained TSATA will be oversight for all the colleges and universities that are not going into a master's program in 2022. He broke down the costs and structure of the program: \$650 payment

for each institution, a portion of the payment (\$300) will cover board expenses, lodging, meals, and any mailings. It'll also cover the notebook each college/university must use which is similar to the sports medicine course. The idea is to have a board of 8-9 members and have Billy Laxton of Sul Ross as Chairperson. Once the college/university signs-up the board will oversee the institution. ED Spanky used examples such as Sul Ross, El Paso, Midland, Odessa as institutions that Billy Laxton could communicate with about how to get started. It'll include everything they want to teach in class. The other \$350 is coming from a program that Ed Sunderland set out for us out in Vegas. They met with ATrack. ATrack allows each institution to track students, students can track where they are in hours (24 hrs of class), and it allows students to manage the 1,200 hrs that must be completed, 200 of which can be outside the college or university. He talked this over with others and felt it was doable in a minimum of 3 years. In doing so, they'll also have to do work outside of the classroom. Those at junior colleges who have a program can keep up with the hours earned at the junior college, their classroom hours, and they can transfer them. He stated that a student who transferred from one institution using the ATrack program to another that was using it as well would help the student fit right in. Whoever the head of the program is can see the student transferred there as well as their completed hours, what's been done, and where the student is. He mentioned how John at Howard College has 3-4 students each year that may choose to go to a four-year program. When that student goes to take the BOC exam, the ATrack program will make it easier to send information about where the student is academically, hours taken, and it allows TDLR to verify everything has been done correctly. There's a one-time fee of \$80 for the student. It's a yearly fee of \$350 with ATrack, and the \$300 is a yearly fee with us. ED Spanky hopes by this time next year we'll have the rules in place. Goal is to have it by December. He stated that if we have it by December, then Billy can make a presentation to show the board. It'll be similar to a curriculum program that covers all aspects from mouthpieces, lightning, ACLs, to sudden death. That's the educational piece that Billy, Ed, Bubba, John, and the junior college people will be involved with. Between the 8-9 committee people, it'll be divided up to use the regions that we have now. That was the last conversation Spanky had with Billy.

ED discussed how we're in our second year of Hall of Honor, and again we're scrunched into the Texas Forum where we'll make our presentation. It'll be about an hour and half presentation. Valley ATs will do their awards Friday at noon, and ED Spanky had the idea that maybe we can do our Hall of Honor there. The turnout may be less than it would be here. We'd rent our space at about \$400-500, tickets will be given out, co-sponsor with Texas Kids First, and we'd have our meals. We wouldn't be rushed, and it'd be open. It's a little further travel for our award winners, but worth a try. SPATS had about 420 people. BOD Rodney Murray asked if ED Spanky had investigated anymore costs associated with anything other than the \$400? The ED stated we'd spend about \$2,000 down here. Plaques would remain the same. BOD Jeff Darr agreed that it was do-able. He stated there was plenty of space in the convention center, and it was affordable for a one-day event. ED discussed his idea of how we could do the meal and present the plaques together. BOD Mike Waters had the idea of doing these by regions during our regional meetings. He stated we could honor those 2 or 3 people at the regional meeting and make it more intimate. When at SWATA or SPATS we'd include everybody. BOD Rodney mentioned the problem is that some of our regional meetings may have people from Austin or San Antonio which could potentially cause us to have two separate regional meetings. We wouldn't be able to honor both. GHATS doesn't seem to have that issue. BOD Cat Marr stated there isn't much of a forum for Hall of Honor

at GHATS. I could mention it at the next meeting, but I don't think it's a good place. BOD Mike stated it's more of a global announcement at the Texas Forum for all the 9 names announced. The ED shared that he's looking for a place because this area is expensive. He discussed costs of past events, how the 10th year celebration of TSATA cost about \$10,000. BOD Cat asked if we would have the same exposure down there as we would in this area? Would we trample on SWATA or SPATS? BOD Jeff stated we wouldn't step on SPATS. On Saturday, we cut off the program at 1pm. After 1pm, the convention center is empty. We wouldn't even use SPATS's space. It's doable and cheaper than the 10,000. ED stated it's a great idea, but it could be done individually as well. Each regional director can let them know who in their region is a Hall of Honor recipient. We need to let people know what we're doing. The regional people who we recognize is a huge acknowledgement. We need to emphasize what we are doing for the ATs of Texas.

III Vice Chair Report - Rodney Murray - 5 min.

No chair report.

Vice chair report

- Election Results: Sonya Mikeska elected for Region 2, BOD Rodney Murray was re-elected for Region 8, Region 5 ran unopposed.
- Motion to approve election results by BOD Cat Marr, 2nd by BOD Jeff Darr, all in favor, non-opposed, motion carries.
- Membership Update/Roster

IV Regional Reports - (1-9) - 2 minutes each

- R1: (BOD Michelle Moe) National AT month banquet (held March 30th) 35 in attendance. There was no hall of fame banquet during the National AT month banquet which may be why the turnout was smaller. SCATA Professional Symposium had 65 in attendance, and it was held during April. The month of May we had our Student challenge competition with 45 students and 10 adults. The results were (Montwood High School 1st, EPISD, CTE 2nd, Hanks High School 3rd, and San Elizario with 4th place. This competition is an annual competition. It includes a team competition which is a composite score of a multiple-choice test for each team member and a team skills practical. There is also an individual competition of multiple-choice test and individual skills competition.
- R2: (BOD Sonya Mikeska) No report.
- R3: (BOD Josh Woolbright) Nothing new to report. Brick Park Memorial Golf Tournament coming up next month. It's been quiet out there.
- R4: (BOD Ben Bowles) report as submitted
- R5: (BOD Mike Waters) Golf tournament was held June 5th. We've had two lives saved in our region, one at Longview High School and the other at UT Tyler. Scholarships: 14 applications, 5 reviewers (Michelle, Albert, Jenna, and Chad Sutherland). The 14 applications were divided in half, sent half to some and the other half to the others. They ranked the top 3 from each group to make up the top 6. Scholarship recipients were Kylie Drost from HSU, Kacelyn Jarrell from Texas State, Monica Pita from Texas Tech, Joseph Eberhardt from A&M Corpus Christi, Jovany Perez from Texas State, and Sarah Seedle from UT at Arlington.

- R6: (BOD Cat Marr) GHATS, Golf, and water park. Jody mentioned that Aaron Hassler from the Houston area was selected on the medical staff for the US track and field world championship this year. Daniel Young was nominated for spotlight award because of his involvement with GHATS. He's trying to improve the social aspect.

- R7: (BOD Jody Moore) CTATS was worked on throughout the spring, and the organization was reinstated with the secretary of state. I coordinated with Roy Rudewick and David Traylor to have an informative meeting for anyone in the region who wants an update on CTATS after we get done with the Texas Forum. There were 3 ATs who served on the Texas Girls' Coaches Association Sports Medicine Staff, and we were well represented on team USA. I served on the panel with Scott Galloway. I had the Athletic Directors Association give positive feedback on what the ATs are doing in the region.

- R8: (BOD Rodney Murray) Triple AT was good. We had almost 500 students, 70-80 adults, 20-30 college students showed up to the annual workshop at Southwest High school. Best turnout yet, and hopefully we'll improve. Unfortunately, I couldn't make it to CrossRoads this year in Victoria. Spotlight was Deena Kilpatrick. She's a great leader.

- R9: (BOD Jeff Darr) report as submitted, Spanky and I attended the student trainer workshop where they are still in the process of reconstituting their regional association. Professionals were invited, and we addressed them in a small reception on the side. They are trying to expand it out to include districts from all around. Valley AT Association had a workshop in April with about 130 students there. SPATS had its biggest turnout. There were 460 attendees and 20 vendors. I did turn over the reins to Stephanie VanRankin for SPATS. I've worked with SPATS for about 17 years. A big thanks to Spanky Stephens and Dennis Hart.

BOD Rodney: Mr. Moore is working hard to get CTATS back up and running. He's making headway. Thank you for your work on that.

V Secretary-Treasurer's Report, Jeff Darr - 10 minutes

- Financial Report

BOD Jeff informed us about the Treasurer's report. On page 1 financial overview, we have a total asset balance of \$315,393.70. A year ago around this time our balance was \$298,573. The balance has increased year to year. Breakdown: 3 CDs, money in concussion project with UT Southwestern, majority in checking, money market, and Paypal account. Revenue sources from January to the end of June: sports med course, grants and donations, membership dues, sponsorships, and investments. Josh worked the graphs out for the report. We appreciate Josh. Largest amount of pie graph is memberships. It's our revenue driving source. The documentation for the matching grant was not turned in. If it had been, \$624 dollars would have been matched. Deadline was missed. It won't affect us financially. BOD Jeff wanted to put the match grant up for discussion. Do we need to continue applying? Does someone need that money more than us? Board members mentioned the money is there for that reason, and it may not be used if we don't apply for it. On the budget vs actual everyone is in line with their budgets. There aren't any red flags. Spanky and I get a report every month. I will contact the person if they are running out of money or are spending too much. Does anyone have any questions or comments? Honors and awards were added. There hasn't been any money spent from that. Sports med course is online. There is \$6,500 left in

that budget. 3 committees (Public relations, secondary schools, oversight and education) we've only spent \$216 and have almost \$14,000 left in that. General Operating has used \$31,802 with \$36,000 left for the rest of the year. That'll leave us with plenty to cover other expenses. We're in good shape on the budget. \$59,000 used out of the \$163,450. Total expenses of \$59,344 for the first 6 months of the year. We had total income for the first 6 months of the year that included any membership fees, any sports medicine course fees which are the two things that drive up our revenue. We had a revenue income of \$126,136. Membership dues are primary source of revenue. We've used about 36% of the approved budget. We have a cushion of about \$151,000. Almost 93% of what was budgeted is still sitting in the bank. Membership dues should continue to remain stable and sustainable. Sports med course are there as well, but it isn't a guarantee. Hill Co Partners are increasing their fees around January. We don't need to do anything budget wise. Come January we will adjust the budget. Spanky explained how we've been paying \$1,500 a month, and it'll increase by \$1,000. He mentioned a meeting to discuss the fees with Hill Co.. Jeff said nothing would be done to the budget today. We'll discuss more of those details in January.

VI Committee Reports - 5 minutes each (Taskforce/TDLR - 15 minutes)

- **Member Relations & PR**

PR Tim Moore stated he'd repost the guidelines on Facebook. You can go in and recheck that. If there needs to be any adds or corrections, then send it in by August 1st. The PR reported that memberships went up mainly because of spotlight. Their family and friends want to see that. It went up to 1,237. There weren't many posts this half of the year. There is a breakdown of inquiries. Twitter and Instagram were good, but there aren't as many followers. We do need to get on there and like it so those who follow us can see it. Spotlight is huge. In the last 3 weeks the activity is averaging around 500 reactions or views a day. BOD Jeff asked if the spotlight was posted on all 3 media platforms? PR Tim said yes. BOD Rodney agreed spotlight was going well. I've heard lots of positives. BOD Jeff asked to hold a small poll. Does everyone have a good response in their area? PR believed maybe some didn't understand what it was. BOD Mike was only able to get 3 nominations right away. BOD Rodney had to send out several emails, but only received 1 nomination. BOD Rodney stated we need to keep pushing it, so that it can be a positive for our ATs. BOD Jody asked what can we do to bump up the interest in these social media platforms like Twitter and Instagram? PR explained that he has 4 accounts. I've got my personal for the local association, my school, and now TSATA. The problem is no one posts onto twitter. If you can add TSATA to the post that'll create more views. BOD Jeff suggested all regions login with their TSATA email. That way all the regions are represented into social media.

- **Secondary Schools - Melissa Harrington**

Melissa is absent. Nicola St. James is coming up with questions. BOD Rodney is giving an update to the new secondary.

- **College Scholarships - Mike Waters**

Scholarships announced earlier during the meeting.

- **TDLR update**

David Weir reported the next meeting would be end of Sept. or first couple of Mondays of October. Keep a lookout for that. Board will vote on language that Dennis Hart

and Randy Matthews have come up with. Initial wording was lengthy. David Weir and Britney Webb are working on scaling it back. Management and administration were added, and that'll go to the board for (45 days) public comment. Based on that, the board can send it to commission for adoption. Rodney asked if we are anticipating any issues? David stated there shouldn't be. Course work listing and adding the big 5 domains that should be covered (where the test is coming from) is going into there. Comments from the last meeting were Dr. Schmitt mentioning wanting to see things on heat illness. David explained TDLR isn't going to go into description of regulating heat illness. It opens another subject of opportunity when it comes to rectal temp. Britney and I discussed it, and we feel this is more of an educational opportunity with either this group or at SWATA. This is more of an opportunity for this group to educate the public on proper treatments. TSATA is going to play a huge role in education. TDLR is there to protect the public as well as the BOC exam. It's up to TSATA to try and improve the educational process, so that pass rates are better. I do think we're walking arm in arm with TDLR to help facilitate this. ED Spanky asked if we could get TDLR to suggest the use of TSATA oversight committee platform? David stated it's 50/50. Rules wise we have to go through lots of chains. It's about how we place it in the rules. Candidate packets and ancillary material. The college or university still has the decision. The ED suggested we ask. David stated the board is all for this, but it's how can we strategically market in through the process. 95% of it has been a great move. David mentioned how part of the routine board packet was pass rates from every institution, but there's still a problem with trying to get that information from TDLR and figuring out where to get it from. David informed the board of Heather Muehr, a friendly face who knows we had this information before. Hopefully it can be published to the public. BOD Jody asked if TDLR switched to a different renewal process? David mentioned they've done more auditing. Rules are being closely followed. There's a procedural problem that has been found. For example, if a license expires March 31st, and it's paid March 30th, it still would have been suspended because I was chosen for an audit and didn't respond in time. This has been an issue. You will no longer be suspended. If you are audited, then you'll have a reasonable amount of time to respond with your data. Procedural issues are a work in progress right now. BOD Rodney stated the process is more to the point and more fluid. David explained there are proposals, such as being able to upload documents for record keeping and allowing the TDLR to look at it. TDLR is having to make sure it's consistent across the board with other health professionals as well. That's why it may take a little bit longer. The ED mentioned the importance of the wording change of the law and the educational program that is being developed. It may be the most important thing that has happened to ATs. We have numbers and to keep it consistently going up we have to look at the educational programs. Other states are relying on the BOC as their test for their state, come 2022 everyone from that state has to come from a master's program. Only about 40% of the curriculum program are going to the master's program. Texas is developing their educational program, and there will be a presentation for TDLR for licensing. The law is trying to be changed to broaden the boundaries as long as it's under the delegated authority of a physician. The students are also receiving education to better prepare them.

- Licensure Taskforce/Governmental Affairs - Hart/Matthews

Dennis Hart stated there was an approval of the language in the report. The approval did not occur at the board meeting. We tweaked the language as you see and decided to

submit it to all board members. If there were no objections, then we'd go ahead and send it out. This was a task that was put into the minutes to finalize the language. That's where we added the delegated authority. Chair of governmental affairs asked what was going on in Texas. Dennis mentioned the board was using the domains. The email that was sent to the taskforce to layout a generalized plan was passed out to all board members. In September there's a meeting with Hal Talton and Rep. Price about being a sponsor in the house for the practice act. The taskforce work is done. There can be another meeting, but what needs to be done next is coming up with a strategic plan on how to present this. The interesting thing at NATA in Las Vegas was that the President of APTA gave a talk to the membership of NATA. There was discussion on not fighting against each other at the national level. Spanky did a great job at talking with Hal and Rep. Price. It was positive. There is a history in the report for those who are new to the board. This is to show the progress made on educational side. Randy Matthews reported the governmental side is trying to develop an action plan on what to do in 2021. Dennis Hart mentioned APTA was able to get legislation through to open up their access point a little bit. We did not oppose that. That should be an argument, and it should allow us to present our points. There have been attempts to get legislation passed and things come up. The education side of the taskforce has been morphed; college educators were given the task to come up with ideas or a final plan as a combined effort. Randy Matthews mentioned how proud he was of this. Spanky jumped on board to push this process forward. ED Spanky and Randy discussed how much the organization has grown since they started, and it's been exciting to continue to move forward. Dennis pointed out how the profession has changed in Texas, and the salary shows it's a great place to work. BOD Jeff stated there was talk before the meeting about how it'd be a great idea for the board to meet more than twice a year to help with the strategic planning with the taskforce. Talking points can be created during that time. Randy stated we'll know more after the meeting with Rep. Price, Hal, and TDLR. Maybe we could have that mid-winter. There was discussion amongst board members of an issue. PTs who have received a specialization certification are now on the sidelines. This is cause for concern since it's taking the light from the AT profession. There was mention of making sure the language of the law was done correctly to protect the AT profession. All ATs need to be aware of this.

- Motion to approve the language practice act by BOD Jody Moore, 2nd by BOD Ben Bowles, all in favor, non-opposed, motion carries.

- Sports Medicine

Dennis Hart: 24 at SPATS, appreciate Jeff and the hospitality because it's a great place to present the course. 36 signed up for UTA for Monday the 29th, hopefully 10 more will show up. Everything is on schedule, and the last course will be December at Texas State. Some talk about redoing TEKS by the state board for physical education. If so, the course will have to be reapproved.

BOD Rodney shared he was thankful to the outgoing committee and BOD members for their outstanding service. Dennis Hart stated there was nothing new to report about the website. BOD Jeff mentioned setting up emails for new members. PR Tim Moore stated if anything new happened in the region to send him an email.

VII New Business - 5 minutes

- Introduction of New Board Members
- Region 2 - Sonya Mikeska picture needed

Sonya Mikeska introduction: Briefed on how things work and welcomed in.

- TAPPS Conference - June 2020 - Booth and Speaker

BOD Rodney stated the location would likely be Waco and one speaker from us needs to attend. What's the interest of the board? Jody is willing to speak. The purpose is to be a source of information and to make sure we have a presence there. Dennis Hart suggested Mike Hopper. BOD Rodney stated he'd receive a call from them with a date. BOD Catt asked if we could get a list of dates for meetings? BOD Mike agreed. (Task item)

PR Tim asked are we going to have pens or papers to handout at the booth? Would we have any of our information on the back to let them know who we are? Rodney stated that it was something on the task list to get done as well as multimedia items. Those are things for us to update. BOD Jeff mentioned that there was money in the budget to do so. The PR stated it was more about collaborating to come up with information (a target message). BOD Rodney suggested we coordinate with governmental affairs as well as others on the board, so we can update it. PR chair would be involved as well as secondary schools.

- Hall of Honor

Task-Thinking about moving it. Dennis Hart suggested informing SWATA that the time at the forum needed to be improved. Possibly even thinking about going with a different forum. Cat Marr mentioned this meeting also runs into the SWATA committee meetings, so we need to communicate with them. Mike Waters agreed and would bring it to their attention.

VIII Election of Board Officers - 15 minutes

BOD Mike Waters was appointed Texas Rep through the association.

BOD Jeff Darr leading election because of Chair Overton's absence.

Nominations

- Chair

BOD Cat Marr nominated BOD Rodney Murray for chair, BOD Rodney Murray accepted
No other nominations, Rodney Murray new Chair, all in favor, non-opposed.

Chair Rodney Murray takes over

- Vice Chair

BOD Michelle Moe nominated BOD Ben Bowles for vice chair, BOD Ben Bowles accepted
No other nominations, Ben Bowles new Vice, all in favor, non-opposed.

- Treasurer-Jeffery Darr

Chair Murray asked BOD Jeff if he'd like to continue, and BOD Jeff accepted.

- SWATA Rep - Mike Waters

Chair Murray asked BOD Mike if he'd like to continue, and BOD Mike accepted.

IX Approval of any Budget Amendments - 5 minutes

BOD Mike brought up an issue of 3rd party reimbursement pushed by NATA. A pilot study was conducted, and a sample was given to BOD Mike. They want to understand the feasibility of

Texas looking at 3rd party reimbursement. They've contracted with The Clark Group. The sample included a TSATA logo only to show what it would look like. They want to know 1. If the board is interested in taking part 2. branching out to each individual state to see our interest level and feasibility of legislative action on 3rd party reimbursement. If there is interest, who would be the contact person from our group? If we say yes, it'll start with a survey. Dennis Hart suggested someone else take on that role. ED Spanky mentioned he had experienced 3rd party billing in the past. BOD Mike let the group know SWATA approved funding for this. They just want to know if we want to take part with initial survey. Dennis Hart suggested it should be someone who has passion for this. BOD Cat asked what the time limit was? BOD Mike stated there wasn't a time specification. There was an agreement amongst the board that it isn't a great time right now. We'd revisit it later. Tiffany McGuffin has more information on this.

X **Goals, Tasks, and Assignments - 2019-20 - 10 minutes**

- Chair/BOD tasks

Britney Webb listed off all tasks to accomplish. All board of directors to use TSATA email and account to post to Instagram and twitter. All board of directors to think about moving the Hall of Fame party/reception. We'll talk about that mid-winter. Submitting new action pictures to Bucky for website. Send all news to Tim as soon as possible, so he can post it. All BOD members need to send the dates for meetings in your area to Bucky to post on the website (AT, coaching school, TAPPS). Talking points for each individual conference we are going to attend: governmental affairs, secondary school and PR need to work on. This may include the flyer we discussed. Britney will send Hall of Fame to Bucky.

- Committee tasks

Chair Rodney discussed how we need to update the booth materials, accumulate pictures to get it done for the school board. This needs to be completed around September. BOD Mike mentioned that if we went to a coaching school, we'd discuss something like heat illness. Randy Matthews also recommended that meetings with the school board and administrators include information about why it's important to have an AT. BOD Cat Marr will be researching pins and logo. PR Tim will take control of handout materials pamphlet and map. Chair Rodney mentioned getting TSATA polos. The idea is to have at least two polos for each board member and committee chair. BOD Jeff stated it'd be best to have polos at events we must attend. We concluded we'd pick out our own shirts (style, fit). BOD Jeff stated there was plenty in officer expenses. ED Spanky offered to pay for logo. Have shirts sent to Spanky by September 1st. Spanky's address is on the website and include the address it needs to be sent back to. No restriction on color, you buy the shirt.

- Licensure Task Force Goals/Assignments

Chair Rodney brought up the point again of having information of the governmental task force. The goal is to reach out to other ATs to let them know recent events about governmental affairs. It'd be best to get a document made to send out. Possibly creating a quarterly newsletter, something to share with everyone. With the help of governmental affairs group, we can get the news out there more clearly. Randy stated he could pass on information to Tim Moore. It be sent out electronically by the PR Tim. Chair Rodney suggested the best method was to send out an Eblast. There was an agreement to send it from the regional director, so other ATs would open it. BOD Jeff mentioned using ballot bin for elections. It's free, and it's used

exactly for this reason. You can list bios and pictures. You can upload the whole email list. Josh was going to look around to find something to separate the vice chair roles. Chair Rodney asked if anyone would like to help out with the booth?

BOD Jeff recommended getting a calendar made to include dates for All-State and scholarships. BOD Mike mentioned Academic All-State can be sent out too early. There is a short window that we must let members know when they'll get it. As a board, we need to work on that timing. The BOD members concluded we'd create a list or calendar of important dates and deadlines. The BOD discussed regional breakouts. The regional director had the choice to hold a meeting.

XI State Forum PPT (remainder of the evening) Group Project

- Chair Rodney Murray recommended we continue to update PPTs from talks.

There was great feedback on those presented.

- Executive Director Slides
- Chair Slides
- Hall of Honor Slide Review
- New Members
- Financial Report

Just a Buck will be done. Envelopes are needed. Donations can start now. Pass them out and pick them up. Name needs to be on it. There needs to be a reminder that there are envelopes and name has to be included.

- SWATA Donations: there were only two this past year. Idea is to put in a prize to the winner from those who donated. BOD Jeff suggested to do this at the beginning. Pass the hat right away, a prize to present, draw right at the end of hall of fame. Start handing envelopes at the booth. Randy Matthews is getting the envelopes.

- Motion to approve Just a Buck and prize giveaway by BOD Cat Marr, 2nd by BOD Mike Waters, all in Favor, non-opposed, motion carries.

6:24 Meeting called to an end, motion by BOD Catt Marr, 2nd by BOD Mike Waters, all in favor, non-opposed, motion carries.

Next Meeting January, Austin Texas