

Texas State Athletic Trainers' Association
Regional Directors Meeting Minutes
January 24, 2016, 8:00 AM
Hilton Airport Austin, Texas

Dress: Business Casual

Present: All Board of Directors were present (BOD)

Rich Hanson Region (R)1, John Overton R2, Josh Woolbright R3,
Mark Gilbert R4, Darrell "Red" Ganus R5, Bubba Wilson R6, Chair Chairman Billy Ray
Laxton R7,
Brain Farr R8, Terry Greenup R9, Britney Webb, Spanky Stephens.
Committee members and guest: Bucky Taylor, Dennis Hart, Shandra Esparza, David
Weir, Rodney Murray, Randy Matthews and Tim Moore

- I. Meeting was called to order at 8:02am by Chairman Chairman Billy Ray Laxton and welcomed everyone to the meeting and thanked everyone for their support.
- II. TSATA minutes from summer 2015 were approved by email and were posted for the membership.
- III. **Chair's Report, Chairman Billy Ray Ray Laxton**
 - a. Chairman stated that he would like to see a celebration at SWATA in the Texas Forum for the 45 Years of Licensure.
 - b. P&P manual will need to be updated and discussion will be had in regards to the updates.
 - c. Chairman gave overviews of the Eblast's that went out on Safe Sports Quiz, Back to Sports Program, Gatorade Secondary School AT award, TSATA All-State Academic Achievement Award.
 - d. He then reminded the BOD and committee members we are here for the membership and keep that in mind during the meeting.
- IV. **Executive Director's Report, Spanky Stephens**
 - a. UT Southwestern Medical School (UTSW), Dr. Hunt Batjer and TSATA working together to get the UIL to agree to do a state wide concussion data gathering. This is an ongoing conversation with the groups and the particulars will be worked out with another meeting on Jan 29th.
 - b. Spanky stated that our movement to TDLR was an awesome move. TDLR is a great place for us to be, the transition has gone smoothly so far. There are some rule changes one can find on TDLR website and if anyone has any questions on the rules they can find them at that site.

- c. Spanky received a question from a principal asking if a NON LAT can teach the TSATA SM classes. The answer is no and explained about the process with the TEA.
- d. Spanky also recommended that the BOD think about increasing his travel budget and decreasing his salary.
- e. Review of the cooperate sponsors and the process of obtaining them were discussed. Red asked in regards to the UTSW, when will we have talking points for the BOD to have for our membership and Spanky stated Jan 28th. Bucky also added we are still doing PSA through UTSW to get information to the high schools for the UIL.

V. DSHS/TDLR Report, David Weir

- a. We got permission from the TLDR for David, Red and Britney (members of the TDLR) to be in the same room and not violate rules of a quorum.
- b. Nov 9th meeting was held to take all rules from the DSHS and give them to TDLR to distribute and change if needed. Jan 25th is the deadline for public comments on any of the rule changes etc. Feb 22 TDLR will live stream the meeting please watch.
- c. The last member of the TDLR board will be in place by Feb 10, the TDLR has been extremely helpful in the move from DSHS.
- d. Anticipate change in the testing process as TDLR has the abilities to administer them more effectively. TDLR is costumer service orientated.
- e. Josh Woodall was asked to talk to SWATA for TDLR to talk at SWATA outside of the TSATA time.
- f. One confusion with the public that the TDLR is hearing about are the definition(s) within the law. David stated that TSATA needs to think about opening the law in the next legislation session to change the term language within the law to help clean it up. Only TDLR can change the rules not the language of the law.
- g. DSHA will continue with the testing in April for the LAT, TDLR will take over in Sept 2016. The TDLR does not support financially, the TDLR BOD to travel unlike the DSHS.
- h. Questions for David-Rich asked about the BOC/LAT and waivers for the exam. David explained the process. Spanky asked for suggestions to the changes of the language by Aug 2016 so TSATA can have something in writing by Oct 2016. Shandra asked if the BOD at TDLR has talked about the move of the profession to ELM, no talks have been had at this time. Rich asked about PT and OT to

become a LAT David stated there is a method/route, it is not just a rubber stamp of approval.

- i. David invited everyone to attend the next TDLR meeting

VI. Vice Chair's Report, John Overton

- a. John asked for the change of half the time for the nomination and voting process. Chairman Billy Ray stated rule changes would be a P&P change and discussion was had, as Chairman Billy Ray wants to be fair.
- b. Elections for regions 2, 5, and 8 are coming up if you know of a good member please nominate. Region 2 – John Overton will be the only one eligible for re-election. Region 5 – Red Ganus, and Region 8 - Brian Farr, both of these individuals are on their second consecutive term, there will be newly elected representatives for these positions.
- c. TSATA membership numbers stand at 1783 Members. This number reflects all individuals that were considered members during the 2015 year and any PayPal members who have paid for membership within the past month (PayPal is slow). All NATA non-renewals and individuals that paid for their 2015 membership via PayPal, but have not yet done so, will not be removed until the end of February 2016. This is when the NATA cleans up their list and that is when we receive our list from SWATA.
- d. Red asked if the BOD have approved the student membership and have we implemented it yet. The answer was NO we need a way to sign them up. We do have students that come to us through the sign up with the NATA. Now we need a avenue for them to join through TSATA. It was stated by Brian Farr we will make a PayPal button for the college membership to join. The NATA will collect \$20 from students in D6 joining the NATA. \$10 goes to SWATA and \$10 goes to TSATA. If a student joins TSATA directly, without NATA membership, the membership fee should be \$10. This is up from the \$7.50 last year's amount.
- e. Red asked to create a page for a website membership application and a form for change of address and within those pages can we have a PayPal link there? Brian and Bucky stated short term answer is yes long term is what do we want to do, and what info do you want? Bucky needs password to the GO DADDY, PAYPAL. Brian stated what is happening, is communication going off of only web-board. We will need to kill the old link. Josh stated we have the form Brian created, Bucky stated we need to do both hardcopy and online to accommodate our membership. Bucky needs to know what exactly we want and need to code it in the website. Shandra stated request NON school emails due to graduation. Josh sent PDF and WORD document to Bucky and Spanky at this time. And Red stated for Josh to send to all BOD for talking points for our membership.

VII. Secretary---Treasurer's Report, Josh Woolbright

- a. Chairman Billy Ray stated that Josh has done a great job putting his report together. The report was reviewed and discussion was had.
- b. Josh stated that Mona at Aikens does well at giving us reports and does her job well. Next year we will be fine with money we need to worry about 10 years down the road. He put three (3) proposed budgets together for the BOD to review and decide which way TSATA should go. Mona needs the information for January's records. He went through all the documents and budgets stating we are financially sound with total income of \$125,007.37, and thanked Brian for his seven (7) years of service.
- c. **Financial Recommendations from his report:** Area directors will be kept advised of their budgets on a quarterly basis. Please keep within your appropriate budgeted amounts, you are responsible for keeping up to date with this information and will not be allowed to go over without approval (by majority vote) from the BOD.
 - We, as an association, must either secure new means of revenue or lower our expected budget. I encourage you to spend time on this issue and come to the best conclusion – not only for the immediate state of the TSATA but in making sure the longevity of association is secure.
 - Our reimbursement form needs to be updated. Please see the attachment and then proceed to a vote.
 - To continue the financial transparency of our organization, at one day an audit from an outside agency may be indicated. I received a quote of approximately \$5000.00 to complete a full audit of our association. I encourage discussion on this issue, but it can be tabled if more information is required.
 - Continue the approval system for funds related to the concussion education project and website as follows:
 - Create a separate account for the money associated with the concussion education project – per the ED's request.
 - A request for funds from the concussion education project account will be made in writing and in advance to the Secretary-Treasurer, Bucky Taylor, and Bubba Wilson for their approval.
 - All funds must be in direct support of the concussion education project. The determination of this will be made jointly by the Secretary-Treasurer, Bucky Taylor, and Bubba Wilson.
 - In the event of a disagreement amongst these three, a 2/3 vote will suffice as the decision.
 - Funds will not be provided or reimbursed without prior joint approval by the Secretary-Treasurer, Bucky Taylor, and Bubba Wilson.
- d. Mileage reimbursement needs to change on the form we currently use, he needs a password. Randy Mathews will send the document and password to Josh. The new IRS rate needs to be changed.
- e. Josh stated that the BOD needs to think about doing an outside audit someday, reason being we can look the membership in the eye and say we are doing the right thing and they can feel good too.

- f. More questions and discussion were had on the budget with the three proposed budgets. Josh explained that if the BOD accepts a proposed budget then we need that amount and stick to it. Spanky explained the monies to Aikens and negotiations of the price for services. Josh said it would be great to have a budget amount for Aikens and Spanky stated there has been no IRS problems since the foundation of TSATA with Aikens. Josh stated we need to always be closer to our income, Dennis stated we want to show the membership that we are in the black yearly. Josh agreed. Red asked Josh out of the three budgets what does he suggest and Josh stated #3 we need to be tight with the money to not go over budget. More discussion on the budget and historically what has happened money wise. Josh explained he does not want to go over and he wants to have a “rainy day fund”.
- g. Financial overview was of December 31st, 2015, we have a current balance of: \$146,240.45/Adjusted current balance including PayPal Funds: \$153,732.73 * (vs. May 31st, 2015 Balance: 140,285*). – (*includes \$51,136.18 from concussion project funds (OABI & UT Southwestern accounts). Not normal operation budget due to concussion project)
- h. Josh announced that for the website (www.tsata.com) is running well overall, with no major concerns. Thanks to Bucky for establishing and maintaining the website. He recommends if any changes have occurred in your professional/personal information (email changes, in particular), please let Bucky or
- i. Josh know so that we can update your biography on the website. It is important that our membership has the most up-to-date contact information to reach the BOD. We need to address and establish a general information form that can be submitted to the Vice-Chair for membership purposes. This needs to be done in a web-friendly format. I would like to propose creating a downloadable PDF document that can be submitted by our members that has their contact/demographic information.

VIII. Hillco Partners Report, David Anderson

- a. David reported 12 years working with TSATA and committed to bring partners with TSATA wanted to know our objectives for the next legislation, and stated the transition from DSHS/TDLR is going well and the relationships Spanky made with all helped in the move.
- b. 2016 election year Four Price is running unopposed for re-election and will be a good speaker of the House when time comes. He is also an Honorary Member of TSATA. So on the House side TSATA is solid but Senate is not so much that way. Bob Doyle was not reelected and the Senate’s occupational deregulation attitude will come up. The odds are low it will gain ground but we need to keep an eye on this topic.
- c. Discussion was had on opening the LAT law. Randy stated we want to make the law better but to open it up is scary. Randy suggested we need to update but with the climate of deregulation the BOD needs to think about it. Spanky said

timing is everything, we need to think about it might need to open in 2019 and in 2017 get the ball rolling but watch for the proper time. David suggested we all stay on top of the deregulation and communicate with Spanky.

- d. David gave a summary of what he thought the other “hot topics” will be in the next session.
- e. David explained the process of placing a new TEA commissioner. The new commissioner is Mike Morath. The TSATA SM courses were discussed with David and his view of the new commissioner.
- f. Rich wants LAT added to the Section 21, it would give more flexibility to the school to hire LAT as an LAT and not teacher, he said. Bubba said we are allied health professional and should be treated as such. Red replied we should not have to have a teacher’s certification to do a job we are licensed to do. David stated a strategy plan. He said we will be ready and work on this issue.
- g. Goal for Hilco 1) add LAT to TEA Chapter 21 2) look to improve our profession through issues that might come up during the next legislation year.
- h. A talking point Shandra stated was to share real numbers of the membership and tell them this is why our voice is small, we need your membership and help on our future issues of our profession and new legislation. Also other BOD’s asked for talking points from the Chairman to be distributed to the BOD maybe 5 points so that everyone is on the same page when talking to the membership.

IX. Regional Directors Reports

- a. Each region submitted a report prior to meeting they were asked to hit the highlights if any...
 - 1. R1-stated Hall of Fame banquet will be in March. Will try to get a picture to Bucky for the website.
 - 2. R2-stated clinics are coming up; John said BOC issues on CEU will be difficult to get. Bubba replied like the EBP the new requirements are long to fill out, Spanky interjected he is working the new CEU documents for the SM class. Dennis added every other year he has to deal with this issue.
 - 3. R3- has started a Facebook page
 - 4. R4- NATA’s will be at UTA April 16th no program has been released yet. Awards will be given and please note the passing of Jim Cody.
 - 5. R5-During the Break Out session at last July’s SWATA meeting, Lee Reynolds, Former Longview High School AT, was recognized as the Fourth Recipient of the Sandy Miller Athletic Trainer of the Year Award presented by ETATA. January 16, 2016, the 19th Annual ETATA Student Trainer Workshop was held on the campus of University of Texas @ Tyler. Meetings were held for Athletic Trainer Students along with CEU opportunities for professionals, 120 students, 30

professionals, 5 colleges were in attendance. Golf tourney will be June 6th which TSATA has sponsored a hole for \$100 in the past. New officers were elected for ETATA.

6. R6- The 29th Annual Greater Houston Athletic Trainers Society Student Athletic Trainer Workshop was held on January 9th at Katy Tompkins High School. Following is the breakdown of attendance numbers: 1592 registered, 1316 attended, 174 professionals, 17 college/universities, 20 vendors. And a big thanks to Rodney Murray for his help at GHATS.
7. R7- CTATS is in March 2016 Diana Salter is the contact. Chairman Billy Ray's new email is Billy.Ray.Laxton@BSWHealth.org. He was informed that BSW will have a concussion institute based in Temple starting by November and would like to partner with them.
8. R8-stated SWATA does have monies to help fund regional workshops.
9. R9-Congratulations to Jim Lancaster for his induction to the University of Texas Rio Grande (formerly known as UT Pan American) athletic Hall of Fame. The Calhoun High School student and staff athletic trainers sold pink shirts for breast cancer awareness during the month of October. They {have} raised over \$5,000. The athletic trainer students also raised \$303 from the jack-o'-lantern that was passed out during the Oct. 23 pink out game against Foster. Victoria West will be hosting the 3rd annual Crossroads Student Athletic Trainer workshop on April 30, 2016. The Valley Athletic Trainers Association raised money during their football playoff games with Fill the Helmet fund raiser for the [Gridiron Heroes Spinal Cord Injury Foundation](#). SPATS is June 17-19. Get well soon Bob Aparicio Jr. who suffered a stroke earlier this fall.

X. **Task Force Committee Reports**

- a. **Member Relations/PR -Shandra Esparza**-handed in her resignation letter for the chair of this committee thanked all for letting her serve and has left ideas for the next chair. Chairman Billy Ray thanked her for her service and asked if she could mentor then next chair, Shandra agreed. She also added having is the recommendation. We have 699 members on Face Book we need to start using TWITTER it is free and good to get things out to the membership quick. For the new development of the brochures and printed media, she reached out to try to get it done cheap through IWU and nothing happened. Possible replacement the chair of this committee were discussed as Daniel Young or Tom Moore.
- b. **Secondary Schools - Rodney Murray**-For the HS certificates paper ran out so they did not go out but were delivered GHATS; the others will be mailed to

regional directors next week. He is working with SWATA SSATC on presentation for SWATA 2016. THSADA will be in San Marcos April 3-4 Chairman Billy Ray will help out. Question was asked if it was worth it and consensus was we need our face there. Rodney said we need to do talking points and messages for the AD meeting. We need to highlight what we do with concussions and tell of the PSA's we have. Bubba's said some of the talking points could be LAT's are professionals, HB2038, cardiac issues, and tell them why they should hire AT's. For the coaching school conference Dennis Hart stated we should not go but for the THSADA, school board, and superintendent conferences will be the best for our time due to getting in front of the decision makers. The recommendation was go to the AD's conference, will turn in form tomorrow, monies are already there, go to coaching school but not to the girls coaching school. Discussion was had on if Rodney should attend El Paso in May. Rodney also asked for reimbursement for 2015. BOD stated turn the form in and the BOD will talk.

- c. **TEA Curriculum & Sports Medicine Course - Dennis Hart**-reviewed his report as submitted to the BOD. Sports Medicine III was approved through 2018. Goals each year is to have 100 attend the course fell a little short with 91. Proposed class dates are listed San Marcos, Monday, May 16, 2016; South Padre Island, Thursday, June 16, 2016; UT Arlington, Friday July 29, 2016; San Marcos, Monday December 12, 2016. Would like to stop the May course in San Marcos and offer only three (3) times a year. This will help with budget of \$14,500 even though the course generated \$29,000 for 2015. It would give more flexibility if we get a call to come to El Paso for example. So three (3) standing courses and one (1) to travel if needed. The other opinion is if we go travel come to the BOD for more money. Looking at the budget we were over on travel approximately \$39.00, if we could move site fee monies to travel expenses that will cover the overage. About the CEU's for the course is was agreed after discussion that we would drop the BOC CEU's and only go with the LAT CEU's. Discussion was also had on the topic of a Facebook page only for the persons that have taken the course to bounce off ideas. Bubba asked with the dates would be posted on the website Dennis replied if approve they will go up ASAP. Dates were approved, BOD will let Dennis know about reducing instructor fee to \$3,300 and move site fees to travel. Rich thanked Dennis for his work and his communication to the BOD.
- d. **Governmental Affairs - Randy Matthews** did not submit a report but stated he will gather talking points on the TEA recognition. Sept-Dec the legislation starts talking and we need to be prepared. He asked the BOD what they want to do about the NATA grant. Discussion was had the deadline is March 16th2016. He also stated that NATA has another grant if we wanted to open the practice act. He explained the process of obtaining that type of grant. Ideas on fund raising for the matching grant was brainstormed by all. Chairman Billy Ray stated to leave PayPal open, what we get we get from now until March 16th, then leave it open for a whole years of fund raising for the next years grant.
- e. **Website - Bucky Taylor**-221 job postings in 2015. March, April, May, June and July

have 75% of all postings, job page had 11,000 views with an average of 30 views a day. Sports Medicine page had 2456 views. The total website views 18,465 or 50 per day. Texas Sports Concussion Partnership website is functioning. He asked for news articles for the site. PSA's have been well received. Three (3) PSA's were shown at the UIL State Football Championships. The PSA's featured Daryl Johnston, Mike Singletary, and Dr. Charles Breithaupt, UIL Executive Director. One of the three (3) PSA's was shown at the beginning of each half time. Fifteen (15) schools asked Bucky for the PSA's, and 10 movies theaters across the state showed the PSA's from September 1 to November 12. The challenging part is the physicians' data base. UTSW have been helpful; they want to partner with TSATA. The funding is fine. Need picture for the TSATA website with high resolution pixels. Mark asked if the PSA was shown at UIL volleyball; Bucky said football and basketball. Brian asked about the contract and Bucky replied it is still good. Chairman Billy Ray asked about the LOGO and Bucky said the TSATA LOGO is on the PSA's if you want a PSA Bucky will send you a link via dropbox folder. If we can put it on Facebook with the 30 second PSA that would be great. In July Bucky sent all PSA's to the UIL, then they were to email it out to the school districts along with PDF for the programs.

- f. **SWATA-Josh Wooldall** came to answer any question from the BOD about SWATA, no questions were asked. He thanked TSATA and the BOD for their hard work.

XI. Executive Session started at 2:12pm

a. Executive Director Evaluation and Employment – board only Executive session

XII. New Business Action/Approval

- a. Budget as stated by Secretary Josh Woolbright was motioned by Terry Greeup, Ren Ganus 2nd. No discussion, all nine (9) were in favor, none were opposed. Motion passes.
- b. The SM course budget as stated by Dennis Hart was motioned by Bubba Wilson, Rich Hanson 2nd. No discussion, 8 out of 9 were in favor with Josh Woolbright not in favor. Motion passes.
- c. Policy and procedure manual update as stated by John Overton to move the voting timelines from 30 days to 15 days. Discussion was had and motion was tabled due to manual issue so it will have to be proposed to the membership.
- d. TEA recognition motioned by Bubba Wilson and 2nd by Mark Gilbert. Discussion was had on having talking points to submit to Chairman Billy Ray that could include but not limited to a)LAT are allied health care providers b)Senate Bill 7 and 82 and House Bill 2038 c) discount on school insurance policy if school hires an AT d)cardiac issues e) potential deregulation. Chairman Billy Ray will mail out to BOD by February 1st and the BOD will send suggestions back to Chairman Billy Ray by February 7th. When emailing reply to all. Chairman Billy Ray will gather and have Randy Mathew review as well. All nine (9) were in favor, none opposed. Motion passes.

- e. Rodney Murray approval for his trip and travel to El Paso for Sun City. Discussion Josh asked for 2015 reimbursement totals. Rodney did not know. It was also asked if Spanky could go to Sun City as well. The meeting is on a Monday Rich thinks. Motion by Rich Hanson 2nd by Red Ganus. Three (3) votes in favor by Red, Mark and Rich; six (6) votes opposed which included Bubba, Josh, Bill, John, Terry, Brian. Motion DID NOT PASS.
- f. TASK by Chairman Billy Ray for Rodney Murray's reimbursement for the 2015 trip and travel to Sun City please included and quote for travel and see the way to get there by train/plane/automobile for a possible revote on the issue. Please let Spanky know and then a revote will occur.
- g. Provider number for the BOC CEU's for the SM course in that we will not pursue the BOC CUE's. Motion by John Overton, 2nd by Rich Hanson. No discussion. All (9) in favor, none opposed.
- h. Seek TEA and DSHH/TDLR/LAT CEU's for the SM course tasking Dennis to get the documents together was made by Red Ganus and 2nd by Bubby Wilson. No discussion, all nine (9) were in favor none opposed. Motion carries.
- i. SM course Facebook page BOD asking the current PR person (Shandra) to help with a closed group for the SM course and be an administrator for the site until we get a new PR chair. Motion by Terry Greenup and 2nd by John Overton. No discussion. All nine (9) were in favor. None opposed motion carries.
- j. New chair to the PR committee Chairman Billy Ray will talk with Tim Moore and appoint him if he is interested.
- k. SWATA representative to take over TX State representative when Brian Farr terms out. Discussion on questions about term limit, and timing of rotating off. Motion by John Overton 2nd by Mark Gilbert. Eight (8) voted in favor and Bubba Wilson abstained.
- l. The appointment of a UIL liaison for the Medical Advisory Committee of the UIL. This item was tabled until Chairman Billy Ray can call Mike Carroll and obtain more information about this position.
- m. Accept the \$500.00 check from PhyTEX and put the PhyTEX LOGO on the TSATA job board website. Motion by Red Ganus and 2nd by Terry Greenup. No Discussion. All nine (9) were in favor, motion carries.
- n. Extend Executive Director Spanky Stephens contract. Motion by Red Ganus 2nd by Terry Greenup. Passes unopposed. Motion carries
- o. New business-Terry Greenup wanted to discuss the regional boundaries of Region 9. His thought was to adjust the boundaries to even up the numbers. Discussion stated that boundaries are in the BY LAWS->Section 4.3 of the TSATA constitution. Terry and John were tasked with writing up a proposal in finding how many LAT's would be affected. The area that would be affected is Victoria county/Del Rio/Eagle Pass area. Tabled until BOD has more information.
- p. Chair appoints BOD as an oversight of each committee of TSATA. Motion by Red Ganus, 2nd by Bubba Wilson. Discussion: Bubba Wilson wanted to

discuss the idea of having the BOD involved with the committees of TSTAT, with the chair appointing oversight team and place in the policy and procedure manual. Opinions were stated and vote took place being all nine (9) in favor and none opposed. Motion carries. With the vote passing Chairman Billy Ray appointed R8 with the PR committee, R1 with the secondary schools, R3 with the website committee, R9 with the government affairs, R4 with the TEA committee thus far are the appointments.

- q. Josh Woolbright suggested a TEXAS AT of the year award and Hall of Honor. Brian stated it would take a long time to develop and Chairman Billy Ray tasked Josh to write and bring a proposal to the July meeting.

XIII. Motion to adjourn the meeting by Red Ganus and 2nd by Terry Greenup all were in favor none opposed. Meeting was adjourned at 4:47pm

Next meeting SWATA 2016 Arlington: TBA

Respectfully submitted by Britney K. Webb 4/22/2016