

**Texas State Athletic Trainers' Association  
Regional Directors Meeting Minutes  
January 22, 2017, 8:00 AM  
Hilton Airport Austin, Texas**

***Dress: Business Casual***

**Present:** All Board of Directors(BOD) were present  
Rich Hanson Region (R)1, John Overton R2, Josh Woolbright R3,  
Mark Gilbert R4, Mike Waters R5, Bubba Wilson R6, Chairman Billy  
Ray Laxton R7, Rodney Murray R8, Terry Greenup R9, Britney Webb,  
Executive Director (ED) Spanky Stephens. Committee members and guest:  
Dennis Hart, David Weir, Melissa Harrington, Tim Moore and Josh Woodall

***Start time: 8:08am***

- I. Welcome and Call to Order, Billy Ray Laxton, Chair**
  - **Introductions & Invited Guests**-Chairman Laxton welcomed everyone and gave an overview of the meeting layout.
  
- II. Minutes from summer meeting July 2016 (approved by email and posted to website).**-Minutes were approved as written
  
- III. Welcome Hillco Partners, David Anderson\*\* We will go to him as soon as he arrives**
  
- IV. Task Force Committee Reports**
  - **Member Relations/PR –Tim Moore**
    1. Report as submitted. BOD Overton asked if there is anything Tim needed from the BOD? Chairman Laxton asked when posting to social media to use TSATA instead of personal post. The electronic pamphlet for TSATA is lost. ED Stephens will look on his computer at home to see if a copy can be found. The membership for the committee needs to be updated. BOD will submit names to Tim that will be good for the committee. ED Stephens suggested using the questionnaires from the TSATA SM course to help add people that would be willing to serve. David Weir was asked about the new members of the LAT. Reaching out to each new LAT and ask if they are interested in service to the TSATA and congratulating them on passing can be done through the TDLR open records and send each of them TSATA information.
    2. Booth topic-Booth at the AD's meeting was time well spent. Last time Houston Methodist purchased literature for the booth and ED Stephens bought the hats. Chairman Laxton asked about giving away items. Dennis Hart said the online store is the best, which has already be set up. When ED Stephens ask for items Dennis

tell the online store and they ship it. We can do this just let Dennis know.

3. Tim needs up-to-date contact list from each BOD. BOD Overton has the information Tim can request. Tim stated our "online face" needs new information from each region. Please get any information to him.

4. Tim was tasked with writing a letter from the TSATA to congratulate the new LAT's, and work on a new handout for the booth.

5. It was stated that TSATA needs to put out a new release that looks like an article "OP-ED"

#### **--- Secondary Schools – Melissa Harrington**

1. Chairman Laxton welcomed Melissa. She got the TSATA award winner certificate mailed out to East TX already and thanked her for her work and the other regions certifications are with her today. BOD need to pick them up from her before leaving. Her report as submitted was well done.

2. Booth give-a-ways can be pins, notebooks, stress balls etc. Melissa would like to use Google Docs so she knows where to send the materials needed for the booth. ED Stephens stated any monies Melissa uses send receipts via email scan to him for reimbursement. That includes shipping and Fed Ex # is what is to be used for shipping.

3. BOD Murray will drop off table drape to be cleaned and use it for AAATA on March 4<sup>th</sup> then give to Melissa. April 8<sup>th</sup> NTATS will need drape.

4. Chairman Laxton asked Melissa to start building a group of membership names she would like to help her on this committee.

5. Mike Waters thanked her for getting the East TX certificates to them.

6. Topic went back to the give-a-ways, Melissa will give information to ED Stephens on what to buy for the booths and ED Stephens will bring to the BOD to decide.

#### **--- TEA Curriculum & Sports Medicine Course – Dennis Hart**

1. The BOD appreciated the detail and updates in Dennis's report. Dennis past around evaluations of the December 2016 SM class. He thanked the association for letting him serve.

2. Dr. Fudge the person at TEA that he talks with about innovative courses and application will now be Kelsey Kling.

Kelsey.[Kling@tae.texas.gov](mailto:Kling@tae.texas.gov) is the email or curriculum division is 512-463-958. In December, Dennis completed the final edits and the document went up the line to be approved. TEA will contact ED Stephens when the class is approved and Dennis will let the BOD know soon after.

3. Discussion on course attendance, time and place was had. As the proposed dates were SPATS June 15, UTA July 28, and San Marcos Dec 15<sup>th</sup>. Dennis will send these dates to Bucky for the web site and to Josh for the PayPal.
4. Budget same as 2016 \$12,800. Went over on printing by \$10.80.
5. Discussion of Dennis's report and the importance of the SM course to the profession and secondary schools took place. The goals for the course were discussed as submitted in Dennis report.
6. Mike Waters ask about CT funding; Dennis explained why we do not do this and the historical background of this question. Dennis suggested Mike talk with James Rimor at Mesquite ISD. ED Stephens added Dennis does a lot of work to get this done and countless hours to get the SM classes approved as ED Stephens thanked Dennis for his hard work.
7. Mark Gilbert ask to sit in on a class. Dennis said all BOD are invited to attend any time.

**--- Practice Act Review – Dennis Hart-**

Task Dennis Hart and Randy Mathews to be Co-Chairs of this review. It will be called "TX Practice Act Review Task Force". There will be two work groups to look at the practice act. One group will look at the language and the other will look at the education requirements and still have the internship route for the LAT. Starting in the next few months have a meeting about goals then again at SWATA. This is viewed as a process which could last four years.

**--- Governmental Affairs - Randy Matthews absent/Chairman Laxton gave report**

1. Chairman Laxton gave the history and background of the GAC Matching grants. BOD Wilson will ask SWATA for a free registration. The committee for the application will be Randy Mathews, Dennis Hart and ED Stephens. Josh discussed the application process and the information needed. It has been completed. Randy Mathews was tasked with building a committee and Chairman Laxton asked for discussion. BOD give names to Randy do not need a member from each region. Keep it narrow and focused. ED Stephens asked that some of the monies be used to buy Resolutions for the members we recognize at Hit the Hill for saving lives.
2. Date for Hill the Hill was discussed. Possible March 15<sup>th</sup>, 22<sup>nd</sup>. Wednesday's are better. Bubba suggested a list of people that "attempted" to save lives are needed so the need for ATs at each school is put in the spotlight. It was reported that 10 deaths or catastrophic events have taken place this year.
3. Task for the BOD to find the people in their region who attempted or saved lives and give to the information to ED Stephens, Randy

Mathews and Melissa Harrington. The information collected will need to be what happened/names/date/story. BOD Wilson is on the NATA AT cares committee and he will contact those ATs that lost or saved lives. The list thus far is Aledo HS, Kipp Sunnyside, Ft. Bend Bush, Shadow Creek HS, Ft. Bend Clements, Joshua HS, Lubbock Cooper (AT), The Woodlands HS, Kilgore, Jacksboro HS, Wyle (Dallas area).

4. Dennis spoke of different grants that are out there. If we are going to open up or pursue any legislation, we need to look into the different grants.

**--- Website - Bucky Taylor-absent Dennis Hart gave report as handed out/submitted**

1. Discussion was had about consent for pictures for the TSATA website. If taken at a public function then public assess; if taking pictures yourself then need consent. Award winners at regional meetings will need consent form too. Please use higher quality for the pictures to look best for the website.

2. Melissa asked if the THCA website has a job list serve she will contact the school to put on TSATA site.

3. BOD Gilbert asked about PSA and volleyball games. The PSA was to be at volleyball games and the football PSA will be different. If you need the PSA at your location, you can get it from Bucky.

**--- Licensure – David Weir**

1. 2016 TDLR took over LAT from DSHS. A lot of background work was done before the takeover but all went well. Within 60 days of the TDLR taking over was able to give written/oral exam. The application process worked well. Many staff members from DSHS moved to TDLR and are familiar with the LAT program. Technical issues caused a problem and TDLR was very apologetic and plans to solve it as soon as possible.

2. Soon there will be a two-step process with the LAT exam. The person will have to pass the written portion first before taking the oral exam. The oral exam will be given at the same site as before. Written exams will be administered at the PSI sites, which will be better for the applicant.

3. The TDLR board can make rule making recommendations. The meetings are all streamed on internet for viewing by any person.

4. BOD Wilson talked about the exam preparation and TDLR vs. DSHS. TDLR is extremely helpful and everyone he has talked with is pleased with the move. Chairman Laxton thanked David Weir for his service.

**---Chairman Laxton recognized Josh Woodall-SWATA president.**

1. Josh thanked the BOD for their hard work

2. Josh gave an update on Arkansas Bill 1040.
3. Josh said he will talk with the SWATA board to ask about the free registration and that he was in favor to help the efforts of government affairs committee. Chairman Laxton thanked Josh for all his hard work.

#### **BREAK AT 10:04AM**

#### **V. Guest Dr. Patton, MD, PhD was recognized to speak by ED Stephens.**

1. Dr. Patton has his own medical innovated lab. The State is in need of data collection and ED Stephens asked Dr. Patton to make an app through UT Southwestern. Dr. Patton funded the project with his own money. Dr. Patton will talk about the app. The app is a project for collecting of concussion data; it will be the largest in the world. Dr. Patton used his own money to make the app because he saw the importance of collecting concussion data because he is passionate about sports medicine and pediatrics. Dr. Patton has worked with UT and other universities to help them get inventions on the market. The app he is developing will be free for high schools. They will be identifying one or two ATs to input data. Dr. Patton's company is paying of the development and storage of the app/data and in the future will get partners.
2. Contact [mpatton@medicalinnovationlabs.com](mailto:mpatton@medicalinnovationlabs.com) if you are interested in helping with the beta testing.
3. UT Southwest will only see the consented data; the parent will get an email to participate in study. If the patient is seen by a Dr. or believed to be concussed the information will go into the app to collect data. The app might take two (2) minutes to fill out; it is quick.
4. The goal is to prevent and protect.
5. Discussion was has and questions where asked of Dr. Patton. ED Stephens said lets support this and be pro-active and not re-active. Encourage participation of our co-works and other ATs.

#### **VI. Chair's Report, Billy Ray Laxton**

1. Communication with ED Stephens is great and Spanky is working extremely hard for TSATA.
2. For the supernatant's convention might get Dr. Patton to fund the booth.
3. 60-second PSA was the only one found. BOD Overton knows a radio station fellow that can help with a TSATA PSA.
4. Chris Hall wanted to know if during the welcome session of SWATA would the TSATA have a 90 minutes talk about the history of the TSATA. BOD Mark Gilbert will help to get time set with the SWATA student sessions to inform them about TSATA.

**TDLR representatives Ray Pizarro and Rebecca Armas arrived to the meeting and was recognized by Chairman Laxton to speak at 10:58am.**

1. Question was asking about CE's and approval; a handout was give and here is the statement from TDLR's website "Continuing education courses completed with a national, regional or state health care professional association or an accredited college or university are accepted. Academic and clinical courses that are not provided by a national, regional or state health care professional association or an accredited college or university must first obtain approval from the Department in order to be accepted and the course must be related to athletic training or sports medicine.

The licensee is responsible for maintaining a record of his or her continuing education experiences or certificates. If a licensee is selected for audit, then the licensee will be notified and records will be required to be submitted to the Department."

Therefore, TSATA does not have to get approval/permission from TDLR because TSATA is a state association.

2. Ray explained there would be a percentage of audits every year. The process will be a true audit. BOD Waters asked if the audit was found to be false information what is the process? TDLR is working on the process now.

3. In terms of renewal, if your license expires it will show expired. If you are still practicing with an expired license then will be penalized.

4. It was asked for all TSATA BOD to announce to their regional membership to update name and address and information to TDLR, They have 700,000 licensees and cannot call everyone. Ray said tell your involved membership to be involved.

5. TSATA can give CE's, just need to have the following information on the certificate=name, course description, CE number and logo. DON'T put TDLR logo on the certificate. Each regional meetings needs certificate. Britney Webb will make certifications for each region and send to Billy to send out to BOD.

**Chairman Laxton welcome Hillco Partners, David Anderson who arrived at 11:29am to talk about TEA Chapter 21 and Hit the Hill day.**

1. This legislative session has started slower than in the past. For Hit the Hill avoid week of Spring Break. Wednesday's are the best day. March 22<sup>nd</sup> or 29<sup>th</sup>, David advised best is the 22<sup>nd</sup>.

2. David spoke about meeting space and parking for Hit the Hill day. Will work on House/Senate side to get recognition for AT's. Senate is harder to get recognition than House side. He will work on this.

3. David ask the BOD were there any issues that is becoming a "big issues" for AT jobs. Discussion took place.

4. David gave a summary of the "hot topics" that he thinks we will see in bills trying to be past. Examples are professional ethics in education and social media policies in education. He asked if TSATA wanted to take a public stance on the social media policies.

5. David will stay in touch with ED Stephens and Chairman Laxton on any changes that might involve TSATA.

**Lunch Break at 12:00pm**  
**Resumed Session at 12:54pm**

**VII. Executive Director's Report, ED Stephens-report as submitted**

**VIII. Vice Chair's Report, John Overton**

1. BOD Overton submitted his report and highlighted a few things
2. This spring we will be holding elections for R3, R6, R9 as Bubba/Terry are termed out. R3 BOD Josh Woolbright will seek re-election.
3. Outgoing BODs please back all information up on a jump drive for the people who will be elected.
4. Membership numbers for TSATA stand at 1949 plus 614 student members. These numbers reflect the members during the 2016 year and any PayPal members who have paid for membership within the past month.
5. Just a reminder if the people are going to post on the website they should/must be members and BOD's remind members if they are going to use PayPal please tell them to do so soon.
6. When sending emails to members use BCC to get around firewalls. If BOD's want an up-to-date list of your Regional members please let John know. He will send out the next list of up-to-date memberships February 2017.
7. Chairman Laxton thanked John for his hard work.

**IX. Secretary---Treasurer's/website Report, Josh Woolbright**

1. BOD Woolbright reviewed his report for the website. He stated that the website is running pretty well. There is an issue with PayPal and ED Stephens, and Josh will have a conference call and work on the problem. He reminded the BODs if there are any changes to their information for the website to email Bucky or Josh with the corrections and/or update. Send "Action" pictures for the website ASAP. In addition, there is a search for a new sponsor for the "TSATA-Career Opportunities Page. Jim at Vi-Tex is interested.
2. He then went over the budget report (see attachment). BOD Woolbright stated that he looked at the reports from 2011-2016 to find new ways to present the financial report so he decided on using graphs this time. As of Dec 31<sup>st</sup>, we have a current balance of \$190,110.88/adjusted current balance includes PayPal funds of \$197,789.62 which includes \$49,365.34 from concussion project funds. As of January 20<sup>th</sup> we have a current balance of \$216,990.88/adjusted current balance includes PayPal funds of \$224,669.62 (vs. June 30<sup>th</sup>, 2016 balance of \$159,371.13)-includes \$49,365.34 from concussion project funds. The budget was cut 3 1/2% in 2016 and we were under budget,

congratulation we are doing good, income is increasing and expenses are decreasing. Good job everyone.

3. The breakdown is that **is takes 29 members** to run public relations and 1445 members to run general operations. Mona at Akins Business Service does a great job. Josh stated he sees no fiscal improprieties. We have all the paperwork and forms/reports on hand if anyone would like to see them. Chairman Laxton stated Josh has done a great job

#### **X. Regional Directors Reports**

R1 report as submitted

R2 report as submitted

R3 report as submitted and reported the attendance of the 1<sup>st</sup> Annual West TX Sports Medicine Society Symposium with 43 AT's and 90 students all proceeds went to the Brooke Parker fund.

R4 report as submitted and added the DFW Coached Clinic wanted to have a free admission for ATs and CEU's.

R5 report as submitted but added ETATA was rehab focused with 101 students and 50 ATs in attendance and had EPB on modalities for the professionals. Next year the meeting will be moving away from UT-Tyler. Scholarship golf tourney in June ED Stephens will send money to sponsor a hole.

R6 report as submitted and reported GHATS was held at Clear Creek ISD. 1595 students were registered; 1106 attended; 87 schools participated, 15 college/universities were there with 20 vendors in attendance.

R7 report as submitted with emphasizing the BOD to consider TSATA to be an exhibitor for the TASA/TASB

R8 report as submitted

R9 report as submitted

#### **X. Executive Director Evaluation and Employment – board only executive session-BOD went into executive session at 1:38pm until 3:21pm**

**Break at 3:21pm back in session at 3:30pm**

#### **XI. New Business items**

Chairman Laxton tasked the following...

1. Task the BODs to get involved with the PR committee. Please give names to Tim Moore from your regions that would be active. Time will create and send congratulations letter to the newly LATs from TSATA.
2. Task government affairs chair to research more committee members
3. Task ALL BODs to send pictures to Bucky for the website and communicate with the membership to send pictures as well.
4. Task David Anderson and ED Stephens with organizing Hit the Hill for March 29<sup>th</sup>.

5. Task ALL BODs to remind the regional membership to update their information with the TDLR and TSATA.
6. Task David Anderson to send any updates on TEA Chapter 21
7. Task Chairman Laxton and ED Stephens to get HILCO partners to help write an "Op-Ed" and include UTSW/TSATA
8. Task Chairman Laxton to send out language documents of the practice act and task Dennis Hart to find names for the practice act task force. Chairman Laxton will secure a room at Scott and White for the review meeting. The date will be sent out by Dennis Hart and Billy Ray.
9. Task BOD Woolbright to send out to all BOD the non-profit organization annual periodic form.
10. Task-TSATA is interested in making a by appointment historian position which will be a non-voting member to foster the exchange and start up information between the BODs. Discussion was had and BOD Woolbright will get a job description sent to Chairman Laxton and will vote on it at July TSTAT meeting.
11. BOD Rich Hanson asked about Policy and Procedure update. ED Stephens has a copy, so does Rich. Rich, Stephens and Greenup will review and bring to the BOD in July.

## **XII. Action/Approval items**

1. Motion for Executive Director Stephens contract to be extended  
Motion by Waters; 2<sup>nd</sup> by Gilbert, no discussion, all in favor; motion passes.
2. Motion to add student membership to the By-Laws  
Motion by Overton; 2<sup>nd</sup> by Murray, discussion was Woolbright, Wilson and Laxton will help with language, all in favor; motion passes.
3. Motion for the TSATA booth to be at the TASA/TASB conventions in Dallas on Oct 6-8 and pay for the booth.  
Motion by Overton, 2<sup>nd</sup> by Wilson; discussion was Dennis Hart will attend, Billy Ray will be there on Sunday and Friday/Saturday Gilbert can be there. Dennis Hart volunteered Bucky Taylor as well. Murray said he might make it there on Saturday. Would like to see Innovative lab and Con-Tex there too. ED Stephens will invite Con-Tex to join TSATA in the booth and possible use grant money to pay for the booth.  
All in favor; motions passes.
4. Motion to create a TSATA Hall of Honor  
Wilson motioned and Overton 2<sup>nd</sup>; discussion was had that Overton would like to see an honor for our membership, not in Waco as stated before. We have many great people in Texas that will not get recognized by the NATA. Therefore, we could call it a Hall of Honor. BOD every 3<sup>rd</sup> year would bring names to be nominated, for example; year one R1,3,5 then year two R2,4,6 then year three R7,8,9 would bring nominees to be voted on for the honor. BOD

Murray will be tasked with writing the description of the honor to include current and retired LAT and what contributions they had in their region and for the LAT profession. ED Stephens will get plaques with the help of BOD Waters.

All in favor; motion passes.

5. Motion to approve the 2017 budget as presented.

Wilson motioned, Greenup 2<sup>nd</sup>; all in favor; motion carries

- XII. Motion to Adjourn-by Wilson 2<sup>nd</sup> by Murray; all in favor- adjourned at 4:12pm

*Next meeting SWATA 2017: TBA*

Respectfully submitted 6:00pm 5/31/17

Britney K. Webb