

9-1-2015 (Update)

By-Laws of Texas State Athletic Trainers' Association, Inc. (11/2014)

ARTICLE I Principal Office

- Section 1.1 The principal office of the Texas State Athletic Trainers' Association is located at 5716 Highway 29 West, Suite 208, Austin, TX 78735.
- Section 1.2 The Board of Directors may at any time change the location of the principal office from one location to another within the State of Texas.

ARTICLE II Membership

- Section 2.1 The Texas State Athletic Trainers' Association will be a voluntary membership that consists of four (5) classes.
- Section 2.2 Classes of membership:
- A. Licensed Athletic Trainer-in good standing with the Texas Department of Health Licensure Division.
 - B. Retired Licensed Athletic Trainer -those who have retired from active practice of athletic training.
 - C. Honorary Membership-physicians, educators.
 - D. Associate Membership-corporations, organizations, or an allied health profession that supports the profession of athletic training.
 - E. Student membership-enrolled in a college athletic training student program within the State of Texas.
- Section 2.3 Application and selection of membership:
- A. Licensed membership candidates will complete an application and forward it, accompanied by dues, to the Secretary-Treasurer.
 - B. Retired membership will complete an application and forward it, accompanied by dues, to the Secretary-Treasurer.
 - C. Honorary membership will complete an application and forward it to the Secretary-Treasurer.
 - D. Associate membership will complete an application and forward it to the Secretary-Treasurer.
 - E. Student candidates will complete an application and forward it to the Secretary-Treasurer.
- Section 2.4 The Board of Directors will approve all memberships to the TSATA.
- Section 2.5 Rights and Duties:
- A. Licensed Athletic Trainer members may attend, vote, take part in discussion, and hold office in TSATA.
 - B. Retired members may attend, vote, and take part in discussions regarding TSATA.
 - C. Honorary members may attend meetings and take part in discussions regarding TSATA.
 - D. Associate members may attend meetings and take part in discussions regarding TSATA.
 - E. Student members may attend meetings and take part in discussions regarding TSATA.
- Section 2.6 The Board of Directors will set annual membership meeting date and time.
- A. The time and place of the meeting will be posted no less than two (2) months before the date of the meeting.

9-1-2015

ARTICLE III
Dues

- Section 3.1 Dues and fees shall be set by the Board of Directors.
- Section 3.2 Dues shall be paid by all members of the Texas State Athletic Trainers' Association with the exception of honorary and student members.
- Section 3.3 Retired members of the Texas State Athletic Trainers' Association will pay a reduced dues' rate set by the Board of Directors.
- Section 3.4 All dues become payable on July 1 for the calendar year. Dues are considered delinquent if not received by October 1 of the same calendar year. Reminder notices will be sent to the TSATA member with delinquent fees on October 1. Membership dues that remain delinquent through December of the same calendar year will be suspended.

ARTICLE IV
Suspension of Membership

- Section 4.1 Members who are suspended for non-payment of dues must reapply for membership in TSATA and receive approval from the Board of Directors.
- Section 4.2 TSATA membership will be revoked if at any time a member has his/her licensed revoked by the Texas Board of Athletic Trainers.

ARTICLE V
Governing Body

- Section 5.1 The Texas State Athletic Trainers' Association will be exercised, and its property controlled, by the Board of Directors consisting of nine (9) members.
- Section 5.2 The State of Texas will be divided into nine (9) regions. Regions will be represented by one member elected by the membership of TSATA. (Appendix A)
- Section 5.3 The Board of Directors will consist of: the Chair, Vice-Chair, the Secretary/Treasurer, and the remaining six (6) members
- Section 5.4 A board member who is absent for three (3) consecutive scheduled meetings will be removed as a member of the board.
- Section 5.5 The Board of Directors will have the following responsibilities:
- A. Appoint members to such committees as may be appropriate or necessary to fulfill the purposes and objectives of the TSATA.
 - B. Establish policies and procedures for conducting the business of the Board and the Association.
 - C. Implement the Constitution and By-laws of the TSATA and take any action to fulfill the purpose and objectives of the association.
 - D. Employ an Executive Director to carry out the day-to-day operation of the organization and other duties as directed by the Board of Directors.

ARTICLE VI
Officers of TSATA

- Section 6.1 The Chair of the State Athletic Trainers' Association will have the following responsibilities:
- A. Serve as the official spokesperson of the TSATA and the Board of Directors.
 - B. Preside over all Executive Board meetings.
 - C. Preside over all association meetings.

9-1-2015

- D. Call all meetings of the Executive Board as deemed necessary.
 - E. Establish, dissolve, and serve as coordinator and member of all association committees.
 - F. Perform other duties as prescribed by the Board of Directors.
- Section 6.2 The Vice-Chair shall have the following duties and responsibilities:
- A. Serve in the absence of the Chair at all official meetings.
 - B. Fulfill the duties of the Chair in the event that this position becomes vacant before the conclusion of the term of office.
 - C. Arrange for the publication and distribution of all the TSATA official publications.
 - D. Oversee the process of the elections.
 - E. Perform other duties as prescribed by the Board of Directors
- Section 6.3 The Secretary/Treasurer shall have the following duties and responsibilities:
- A. Serve as official spokesperson for the association concerning business matters.
 - B. Serve as custodian of all records, books, and papers belonging to the association.
 - C. Assist with the arrangements for publication and distribution of all official publications.
 - D. Conduct the official association correspondence, including such things as membership, committee memberships, etc.
 - E. Maintain a current and accurate mailing list and an official membership list.
 - F. Perform other duties as prescribed by the Board of Directors.
- Section 6.4 All officers of the TSATA will be elected by the Board of Directors and will serve a two (2) year term. Officers may not serve more than two (2) consecutive terms in the same office. Upon appointment due to a resignation, an officer may serve two (2) full consecutive terms.

ARTICLE VII Vacancy in Office

- Section 7.1 An officer may resign voluntarily at any time by notifying the Board of Directors. Such resignation shall take effect at the time the member designates.
- Section 7.2 An officer may be automatically removed from office if one of the following occurs:
- A. Moves from the region from which he/she was elected to serve.
 - B. Ceases to be a licensed member in good standing with the Texas State Athletic Trainers' Association.
 - C. Ceases to work as an athletic trainer in any capacity.
 - D. A Regional Director may be removed from office by the presentation of a signed petition containing fifty percent (50%) of the region's members. The petition will be given to the Executive Director and/or the Chair of the Board to be presented to the Board of Directors. Removal will occur with a two third (2/3) majority vote of all mail ballots returned from the region.
- Section 7.3 Vacancies other than advancement shall be filled by a nomination of the Chair with a majority vote of the Board of Directors. If the Chair were to resign or be removed for any reason, the Vice Chair would take over all duties of the Chair.

9-1-2015

ARTICLE VIII
Elections

- Section 8.1 Elections will be held by region each year. The board member will serve a three (3) year term. The regions will be divided by:
- A. Region 1, Region 4, Region 7
 - B. Region 2, Region 5, Region 8
 - C. Region 3, Region 6, Region 9
- Section 8.2 Voting members of the TSATA may submit in writing to the Vice Chair one nomination by region for the election process.
- Section 8.3 The Vice Chair will submit all nominations to an independent party to conduct a mail vote. The ballots will be distributed and tabulated by the independent party. Tabulation may not occur in less than four (4) weeks of the postmark date on the ballot.
- Section 8.4 In the event an individual is not nominated from a region, the Board of Directors will select by majority vote an individual presented by the Chair to serve the term of regional director.
- Section 8.5 Voting members may vote for one nominee in the region in which they reside.
- Section 8.6 The Executive Board will develop a policy and procedures manual for the election process within the guidelines of the constitution and the by-laws.

Article IX
Governed

- Section 9.1 The rules contained in the current edition of the Robert's Rules of Order Newly Revised Tenth Edition shall govern the TSATA in all cases to which they are applicable and in which they are not inconsistent with the TSATA Constitution on any special rule (s) of order the TSATA may adopt.

ARTICLE X
Dissolution

- Section 10.1 Should there be a dissolution of this association, all monies will go to enhance Sports Medicine both educationally and scientifically.

Adopted _____

Dennis Hart, Chair, TSATA BOD

Randy Matthews, TSATA Secretary-Treasurer, BOD