



**Texas State Athletic Trainers' Association
Regional Directors Meeting Minutes**

**January 26, 2014, 8:00 AM
Hilton Airport - Austin, Texas**

Dress: Business Casual

Present: Rich Hanson Region (R) 1, John Overton R2, Mark “Buzz” Chisum R3, Scott Galloway R4, Darrell “Red” Ganus R5, Bubba Wilson R6, Billy Ray Laxton R7, Brain Farr R8, Terry Greenup R9, Britney Webb. Committee members and guest: Bucky Taylor, Randy Matthews, Dennis Hart, Rodney Murray, Shandra Esparza, Bettie Beckworth, and David Anderson.

- I. Meeting was called to order 8:10am by Chairman Scott Galloway. Chairman Galloway welcomed and introduced invited guests. Introduced new PR committee chair Shandra Esparza.
- II. Minutes were approved from the summer meeting in July 2013. Chairman Galloway called for motion of approval for the minutes as written and read. Minutes approved. Discussion was had on the process of the minutes. Minutes will be done no later than 6 weeks after meeting. Britney Webb will send to Chairman Galloway and he will send the minutes out via email to the Board of Directors (BOD) for approval. This way the minutes can be added to the TSATA web site to serve membership needs and serve as a reminder to the BOD for a to do list.
- III. **Chair’s Report, Scott Galloway**
 - a. Fall 2013 was very busy for Chairman Galloway. There was an addition of a new child to his family. Congratulations were noted.
 - b. NATA Safety Summit Chairman Galloway will be going because of his position on the SWATA board.
 - c. Task Force/Committee Structure Updates were given to the BOD.
 - i. ICE-Jace Duke was not in attendance. Chairman Galloway throughout the idea of not having a committee with division about the work place but have one committee that has a vision for all the employment settings.
On all the committees it was noted that people need to work for the good of the order and not just to say they are on a committee. This has been a standing concern for all the committees in TSATA. Chairman Galloway stated to all the chairs of the committee to find people that want to work and will work.
 - ii. Member & Public Relations-welcomed the new chair Shandra Esparza.
 - iii. College / University-committee is still in conception will no discussion this fall. Spanky stated this committee would be good because of the possibility of the BOC going to ELM. Everyone agreed that there were many concerns to what the future holds. Discussion was had with Chairman Galloway noting that we can

have a problem with the rule but we need to think about the students that stay in the state of Texas, as an association think about how we (TSATA) can support and prepare those kids.

IV. Executive Director's Report, Spanky Stephens-

Spanky reviewed his report that was submitted to the BOD. Noted Bettie Beckworth the director at the Office of Acquired Brain Injury (OABI) will be here later to discuss the partnership with TSATA.

- a. OABI & UT Southwestern-Spanky discussed the history of the connections with OABI which lead to the partnership and friendship with UT Southwestern.
- b. Corporate Sponsorships are still the same as previous years.
- c. UIL-Spanky was asked by Dr. Harrison to write up a FYI on concussion blurb to be shown as each football state championship game. So he did and the blurb was not shown. Spanky asked why and Dr. Harrison stated he was sorry they could possibly show it as state basketball. Spanky gave credit to the concussion bill that because of it we have been noted as a leader and people want our help and support.
- d. Political Partnering-David Anderson will be here later today to give and update.
- e. No questions were asked but Dennis Hart did discuss the district teaching permit. There are approximately 400 schools in the state that are teaching SM 1,2,3 course. Have had 800 people on the roster since 2007.
- f. Chairman Galloway added OABI and UT Southwestern and the UIL are all good connections and thanked Spanky for his hard work.

V. Vice- Chair's Report, Darrell Ganus

- a. Darrell "Red" gave a review of the elections for regions 3,6,9 stating that Mark "Buzz" on R3 is in his second term so he will be rotating off and region 6 and 9 which are Terry and Bubba will run again. Darrell stated online voting went well and cost \$0 for the association and members. He proposed to change from business days to calendar days for the time to vote. Nomination process would then happen on February 24, 2014 and close on March 26, 2014. Take a week to create the ballot, verify membership rosters are updated, and test the ballot for functionality then open voting April 2, 2014 and close on May 2, 2014. Chairman Galloway asked for discussion, it was noted that the policy and procedure manual will have to change. This will become an action item.
- b. Membership Update-Membership numbers stand TSATA at 1641 members. This number reflects all individuals that were considered members during the 2013 year and any PayPal members who have paid for membership within the past month. All NATA non-renewals and individuals that paid for their 2013 Membership via PayPal, but have yet to do so, will not be removed until the end of February 2014. This is when the NATA cleans up their list and that is when we receive our list from SWATA(exert from Darrell's board report). Darrell contributed the number increase to the membership drive that Deidra Duke did, he stated that her work did the job. Darrell asked to announce membership dues, nominations and voting as all regional

meetings.

VI. Secretary-Treasurer's Report, Brian Farr

Brian passed out a copy of his budget report. Stated the website did well after the hacking problem was solved. He stated the accountant firm had some problems because of the new accountant was not getting reports etc. to TSATA in time. The new accountant to the firm was dismissed and so we should get reports in time from now on. Chairman Galloway said we got a check from NATA for \$9,850 for 2013 membership but we will not get it until 2014 so Chairman Galloway explained the process of the NATA. Remember to not go over budget unless approved by the board. Shandra asked the number of paypal membership after the San Marcos SM1,2,3, class in December. It was stated less than 12. Brian discussed the process of paypal to memberships and noted that he sends thank you emails and sends the name to Darrell. Brian will email new members' information to the regional director of that new member so the regional director will be informed. Chairman Galloway thanked Brian Farr for his work with the accountant firm during the difficult time and thanked him for his work in getting a new accountant assigned to TSATA. He also noted that the firm gave TSATA a credit for the trouble the first accountant caused.

Break started at 9:18am and reconvened at 9:39am

VII. Welcome Hillco Partners-David Anderson

Chairman Galloway welcomed David and thanked him for all his hard work. David talked about the legislation turn over this term and noted that the TEA commissioner is appointed by the Governor. Therefore, there could be a new TEA commissioner this time next year. David noted that it is projected this will be the biggest turnover within the TEA that he has seen in 41 years of his professional career. He also explained it is projected a 20% turn over in the House and the Senate. Some of the people we have worked with will be staying for re-election such as Rep. Price. Chairman Galloway asked David to talk about the school certification discussion that has been had about the SM course. David stated we have three possible options and the next two (2) weeks will be critical. We have to work with four (4) divisions at the TEA to hear our concerns. Spanky asked for David to get a written letter when the TEA and TSATA decide what the next step is so TSATA does not have to go through this again. David gave the history from 2001-2003 of the growth of the innovated courses from AT/SM and stated it was from the request of TEA to us to implement the SM course so they could have one PEMS number. And since then there has been a number of turnovers at the TEA. January 2013 the curriculum director left and this summer a new director came in and this is when questions stated when the reapplication for the course was submitted. He hopes to get the resolved soon. It was stated that the people that took the course in December was briefed and will be updates accordingly. When TSATA gets the resolution it will be put out on email/website/Facebook so everyone will know and be updated. What the members need to know now is meetings with all parties are taking place and will have a resolution in 30 days. We feel we have two options we can live with that will continue to benefit the members, David noted.

Update on HB2038 David stated that it will come to re-evaluation in 2015. TSATA needs to think about any changes or amendments if any, we would like to make and if so we need to

start the talks now. Chairman Galloway asked David to look into the Section 21.003 and see what is in the best interest of the LAT and TSATA. It was also noted that the new member of the Sunset Review is Rep. Price.

Break started at 10:56am and reconvened at 11:05am

VIII. Regional Directors Reports

Darrell Ganus-R5

Went over his report as submitted and reviewed the athletic training student workshop and meeting is every 3rd weekend in January. There will be a gold tourney int 2nd Monday of June and asked for \$100 for hole sponsorship.

Bubba Wilson-R6

Summarized his report as submitted and stated that GHATS will be at Pasadena Memorial in 2015.

Billy Ray Laxton-R7

Reviewed his report as submitted and noted that March 8th will be CTATA for 2014. Works are in place to try to get the same weekend every year.

Brian Farr-R8

Talked about concussion summit that an Austin news station put together and for the future the news stations knows to add an AT to the panel. Texas State University will host its 36th Annual summer camp June 18-21, 2014. The University of Texas will host its annual High School Sunday this spring and host the Longhorns Sports Medicine Camp June 20-23, 2014.

Rich Hanson-R1

Reviewed his report and asked the questions to the BOD that his regional membership would like to know how many AT's of three (3) or more per school district do we have in the state? And if we have that information, keep it on the web site. Brian/Rodney/Jace was to do a membership survey in the fall it was not completed so it will get done this spring. Brain asked for questions for the survey from the BOD and if anyone has some information like what Rich needs please send to Rich now.

IX. Task Force Committee Reports

Member Relations & PR – Shandra Esparza

Reviewed her report as submitted. She stated that after the SM course she sent email to participants to join association if not a member and one (1) person joined. She will also talk with Deidra Duke about the postcards for the membership drive. Shandra asked about committee members and appointing them. Chairman Galloway said disassociate from region and find people that will work. He does not appoint them.

Secondary Schools – Rodney Murray

Rodney reviewed his report as submitted. He noted the banner stand for exhibits will need approval by BOD. Discussion was had on scholarships. Applications will go out in February from now until then the BOD needs to ask Mueller and other vendors to see if we can get six (6) funded for the amount of \$500 each. If Bettie is allowed she will commit to two (2) scholarships. She will have to check on rules of grant. Brain brought

to discussion about why we don't have scholarships for college students. In the past was not well received by other organizations that do college scholarships. Still looking at digital signatures for the certificate for the scholarship. The banner that was talked about this summer we now have a quote just need approval the price is \$375.00. On the banner edit to the ' after trainers. Rodney and Bubba will work on the handouts for conferences for certain audiences.

TEA Curriculum & Sports Medicine Course – Dennis Hart

Dennis noted there will be a teaching permit document in the handbook for the SM course so the candidate will have if they need it. SM 3 re-approval granted for one year the next re-approval 2015. He reviewed his submitted report and noted 2014 Sports Medicine (SM) Course dates will be...

San Marcos, Friday, May 23, 2014

South Padre Island, Thursday, June 5, 2014

DFW, Thursday July 24, 2014

San Marcos, Monday December 15, 2014

He said the 100 people took the class in 2013 and reminded the BOD that they get a report after each class. He also noted we were under budget and that the new author of the Concepts of AT book we use will now be Cindy Trowbridge and Dennis will work with her about the TSATA SM classes. Chairman Galloway encouraged all BOD to attend the SM course if it is in their region. Dennis passed around the course evaluations and Bettie can come to any SM course she would like to be introduced to the members.

UIL Liaison – Mike Carroll

Chairman Galloway presented Mike's report, practice regulation guidelines if you have questions email Mike. There will not be any changes to the medical form.

Governmental Affairs – Randy Matthews

Randy talked about NATA matching grant and that we have raised \$550 from the summer. Need to be complete by March 1st. "Chance to win" too raise money was proposed and Chairman Galloway asked for a decision and plan. It is recommended we launch a \$500 Best Buy gift card and that no BOD will be eligible it will be \$10.00 a chance with only 500 entries. Akin Business service will draw the winner.

He also stated that the Department of Health will be under Sunset Review the year.

Website – Bucky Taylor

Bucky talked about the website getting hacked. He noted changes to job page and updated the software, email link has been added. The job page is the page that gets the most hits. HB2038 was added to website. He stated he needs pictures for the site and the I-pad version is not working well but he will check into that. He will also investigate if we need a written release for photos on the site, please send pictures you may have to Bucky via email. Darrell asked if information sheet can be linked to paypal and Brian said no because we don't have enough spots in paypal. We could do it from the website and Darrell and Bucky will work together on the form for membership. Shandra will give Bucky new Facebook idea for the site.

ICE – Jace Duke

Did not submit report.

X. Bettie Peebles Beckworth, M. Ed. Director, Office of Acquired Brain Injury

Bettie was welcomed to the meeting. She is the director of the only federal and state funded office for concussions which is through health human services. Her office has a federal budget and state budget to partner with us to bring resources to educate parents and educators on concussions. The idea to development a course to partner with TEA to get CEU's about re-enter into the classroom after brain injury was discussed. It would be FREE and good for all educators and LAT's. Chairman Galloway thanked Bettie for recognizing that LATs can help with parent education and concussion education in general. He asked for a letter from Bettie so he could communicate to the TSATA membership. Bettie stated that she does not want this to be a one time partnership. She wants to work with TSTAT on future ideas and projects. Some of her ideas after setting up the educational web site would be an informational conference. Chairman Galloway stated that TSATA wants to be extremely responsible so it can benefit both and he asked for clear guidelines on all projects and ideas. Bettie said there will be a legal contract because of federal monies being used. Bettie, Spanky and Bucky will put together the materials, travel, website and budget.

Break at 11:59am to 12:43pm-Lunch

Continue discussion about the concussion web site. Texas Concussion Law .org/net/com would be the title. The brainstorming of what the web site would look like is...

- a. HB 2038 feature, FAQ, links, other state laws, email link a question this will go to Bucky. He would like a chat box but does not have the man power to do so.
- b. Concussion feature with blogs and video clips. The clips would be about 3-5 mins.
- c. Topic corner tab with defined terms and statistics
- d. Find a specialist tab would need Bettie's help and maybe linked to her organizations web site
- e. News and studies tab with new information and current trends. Show research studies and abstracts.
- f. Prevention tab
- g. RTP tab
- h. What to know about concussion test tab
- i. Current list of conferenced that deal with high school age kids and concussions.
- j. Continue education tab
- k. Links of helpful resources for concussion tab

The site would be up and running by July of SWATA is the goal. The budget would be approximately \$5,000 for the web master to develop, about \$2,500 to produce the video Bucky is still shopping around for estimates. The idea is four (4) new clips a year. Still need to talk with UT Southwestern and Cindy Trowbridge for their input. Chairman Galloway stated that moving forward we need conference call, continue to be in the know and have eyes on it with comments to get plan down so Bettie can start the proposal. Brian Farr asked if need approval from all before we put on the site-Bucky said TBA. It was also asked about disclaimers, Bucky will need to get Bettie all the figures so she can see about the money and Bettie will check on

the blog idea because of the state and federal laws. Chairman Galloway asked Bucky/Bettie/Spanky to keep the BOD all informed. Spanky is trying to set meeting up with UT Southwestern in the next 10 days.

XI. Executive Session – Executive Director Evaluation and Employment discussion 2:42pm

New Business

XII. Consent Agenda Approval

SM Course dates and fees – accept schedule and fee's as presented, new banner for non-AT audiences – cost will be out of Secondary committee and PR committee will help too. Online Auction for NATA Grant Chairman Galloway called for motion, Darrell motioned Mark "Buzz" 2nd, the vote was 8 approvals and 1 opposed. Motion carries.

Election Timeline and Procedures – Accept as presented Bubba motioned and Billy Ray 2nd, all were in favor motion carries.

XIII. Approval of Executive Director Contract

Mark "Buzz" motioned Terry 2nd, there was no discussion all in favor motion carried for the approval of Spanky's ED contract and Spanky accepted the contract.

XIV. Approval of Budget 2014

Budget was reviewed by Brian Farr and discussed with increase of \$2,000-BOD, \$1,000-secondary school committee because of scholarships, \$400-awards, \$2,000-ED salary with a grand total of \$5,400 increase. Darrell motioned to approve 2014 budget as presented by Brain and Mark "Buzz" 2nd all in favor 9-0 motion carries.

XV. Goals, Tasks & Assignments 2014

-SM Course Rosters & Membership – Shandra send an email to people on the roster and trace the data which is good PR. Long term she can keep the emails and communication, Chairman Galloway stated to please keep doing this.

-Constitution, By-Laws, Policies & Procedures Review-around 2010 there was a red line copy of the P&P, but now does not have a copy or clean copy of the P&P. Chairman Galloway will review past minutes for the copy. Billy Ray, Chairman Galloway, Bubba, Dennis and possible Bob Ramos will be on the team to find the P&P copy review the document and then bring back the BOD to approve. A vote will be had at SWATA meeting, there will be an email to everyone a month before meeting.

-Board Liaison for Concussion Grants and Activities-One BOD member will be involved with Spanky, Bettie, Bucky, it will be Shandra, Darrell and Bubba 1)because that's the BOD job and 2)Chairman Galloway does not want anyone to say "I did not know". Always copy the PR chair on emails so she can get the information out to the members.

XVI. Cindy Trowbridge Research

Cindy has a project identify reliable sources of concussion information. Chairman Galloway wants to support Cindy in her research 1) because she is a member 2) support her to help with

XVII. Hall of Fame(HOF)

Discussion was had about the importance of a LAT HOF. This would not be a TSATA HOF. Chairman Galloway is looking to develop a plan and Arnold Thomas said he would help. Shandra said AAATA just started a HOF and understands the process so she and Rodney will help also. Darrell stated that the Texas Sports HOF needs to be the home. Mark "Buzz" agreed. Billy Ray/Buzz/Spanky/Chairman Galloway will look at the space in the Texas Sports HOF and Billy Ray will meet with the guy in charge of the Texas Sports HOF. Permanent display for high school LAT and add to and modify as years go.

XVIII. Mueller Scholarship Funding

All BOD work on getting \$500 sponsors

XIX. Other "To Do List"

- a. Britney will give Chairman Galloway the minutes he will distribute
- b. Chairman Galloway will get with Shandra to give access to mail chimp
- c. There will be no newsletters only e-blast in the future
- d. Goals now are...
 - a. paypal to set up for NATA grant
 - b. draft announcement for gift card
 - c. Get Facebook credential's

XX. Adjourn at 4:12pm Terry motions and Mark "Buzz" 2nd all in favor.

Next Meeting SWATA 2014 TBA – Frisco, Texas

Respectfully submitted,
Britney K. Webb
3/3/14